## Register a guest account

2

GovTEAMS guest accounts are for anyone that is not a Commonwealth government employee. To create an account, you need to be invited to a GovTEAMS community.



A GovTEAMS community owner needs to invite you to join their community. Once invited, open the invitation email and select Join GovTEAMS OFFICIAL.

Sandee Southwell (sander

employees to connect an

Read the getting started information and use the Next buttons to complete the registration form. Review your details and submit. Select Go.



Select Send Code. You will be sent an account verification code via email. Enter the code and sign in using your email address.



Review the permissions and accept. A 'More information required' screen will display, select **Next**. Follow the prompts to complete your account setup.

GovTEAMS

You've been invited to use GovTEAMS OFFICIAL dee Southwell (sandee.southwell@finance.gov.au) has invited you to collaborate in a GovTEAMS OFFICIAL community:		Getting Started	Review Place deck the defail you have entroped. These defails will be used to create pr Druk Alders	er ansoret.	GovTEAMS Pick an account Outcome guest war	
Project 1234B community		Your details	Gort2005 Gent Comparatic-tick Tark Terrory and Dentryment Enginger Gort2005 Office Nature		Gov Use another account	E Microsoft guest.account@govtea Permissions re
Collaboration space for project 1234B	Getting Started	To complete your reputration yo process : 1. Review and accept the Go	Identified that there calls are goinger		Enter Code We just sent a code to govteams.guest@govteams- guest.xyz 83314483	GovTEAMS OFFI     govteamsnonpro     By accepting, you allov         ✓ Receive your profile c
GovTEAMS OFFICIAL is a whole-of-government digital collaboration service which makes it easy for government ployees to connect and work together, with controlled access for industry partners.	Your details Review	Complete regulation det     Complete regulation det     Complete regulation     Complete regulation     Complete regulation     Complete regulation     Complete regulation     Community     day(b)     Community     commun	while the table by our GenTUARG BHFULA account on encodencies of a photon constraints of a photon our encodencies of a photone event opp attors you? By at access to the following: photon 12048 community [20(02)(2023   express in 38 on before the party data otherwise you?] have to contact the to be that community.	GovTEAMS guest.account@g Sign in	Didn't receive it? Please wait for a few minutes and try again.	Collect and log your a Use your profile data You should only accept if you Production). Read GovTEAM statement. You can update if https://myacount.microsoft Learn more
To get started you will need to join GovTEAMS OFFICIAL: Join GovTEAMS OFFICIAL	Success	Already have a Go If you've registered for G you don't need to create Back     Next	VTEAMS OFFICIAL account?	We'll send a code to guest.xyz to sign you	y guest.account@govteams- u in.	This resource is not st



## GovTEAMS